



**Office of the R.I. Grand Recorder
Alpha Omega Illustrious Grand Council, Royal and Select Masters
Washington and Jurisdiction, PHA**



July 2025 – June 2026

Subject: Annual Report of Grand Recorder

To: Most Illustrious Grand Thrice Illustrious Master, Deputy Grand TIM, Grand Captain of the Guard, Grand Council Officers, Thrice Illustrious Masters, Principal Conductor of the Works, Captains of the Guard, and all Royal Select Masters of Washington and Jurisdiction

Greetings. I greet you all, Illustrious Companions, in the name of the Father, the Son and the Holy Spirit and I pray all is well with you and your families. With fraternal respect and a deep sense of duty, I submit this Annual Report of the Office of Grand Council Recorder to the Most Illustrious Grand Thrice Illustrious Master, the Deputy Grand TIM, and the assembled members in the Cryptic Rite of Washington and Jurisdiction. This report provides a comprehensive account of the administrative, record-keeping, and communication activities performed by this office during the past Masonic year.

Per Article III - DUTIES OF THE GRAND COUNCIL OFFICERS, of the Alpha and Omega Illustrious Grand Council Constitutions and By-Laws

Duties of the Right Illustrious Grand Recorder

Section 1. The R.I. Grand Recorder shall personally attend each Grand Council, with the necessary books and papers; he shall keep the seal of the Grand Council and affix the same with his attestation to all instruments required to be so executed. He shall keep an accurate record of all transactions of the Grand Council.

Section 2. He shall draw all orders for payment of money as directed or voted by the Grand Council and shall present the same to the Most Illustrious Grand Thrice Illustrious Master for his approval and signature.

Section 3. He shall issue proclamations as the Most Illustrious Grand Thrice Illustrious Master shall direct and shall send out all communications pertaining to the business and affairs of the Grand Council when ordered to do so.

Section 4. He shall receive petitions and appeals and shall direct them to proper committees. He shall keep a true and accurate list of all Subordinate Councils of this Grand Council according to their seniority. He shall receive all monies together with reports covering quarterly collection from the Illustrious Recorders of every subordinate council.

He shall maintain cash receipts and disbursement journals, ledger books for councils and membership posting thereto the annual returns received the 15th day of April. He shall receive receipts for and immediately pay over to the R.I. Grand Treasurer all monies collected.

Section 5. He shall deliver to the Grand Council annually and while in session a true and accurate written account of the business transacted in and through his office. He shall turn all of his books of account, vouchers for money paid out and all necessary papers and documents to the Auditing committee on or before the 15th day of April of each year. The R.I. Grand Recorder shall receive annually such compensation for its services as the Grand Council may from time to time decide in accordance with financial capability (Majority vote of membership at the Annual Grand Assembly).

Section 6. He shall keep in bound books the records of this Grand Council, a full and complete record of all Councils showing the number of members in each, names of members in each admission, rejections, suspensions, expulsions, dismissals, and deaths.

Section 7. He shall perform all such other duties as may be required by law of regulations of the Grand Council or by the Most Illustrious Grand Thrice Illustrious Master. He shall at the close of his term of office, turn over all books, records, documents, papers, and property in his possession or under his control and care belonging to this Grand Council.

1. Records and Documentation

- Maintained complete and accurate records of all Grand Council proceedings.
- Prepared and distributed minutes of all meetings in a timely and professional manner.
- Ensured proper documentation of degree work, officer installations, and council communications.
- Maintained archives of historical records, correspondence, and official Council documents.

2. Membership Records

- **Total Membership at Start of Year:** 147
- **New Members Recorded:** 23
- **Members Affiliated or Transferred:** 3
- **Membership at Year-End:** 141

This office continues to ensure that all membership data is accurate, current, and securely maintained for reference and reporting purposes.

3. Correspondence and Communications

- Handled official correspondence for the Grand Council, including communications with subordinate councils and officers.
- Issued notices, circulars, and official announcements as required by the Most Illustrious Grand Thrice Illustrious Master and Grand Council regulations.
- Maintained a log of all correspondence and ensured prompt responses.

4. Financial Oversight

- Recorded dues, fees, and contributions received from subordinate councils.
 - Received Annual Tax Income from the Councils below:
 - Headquarters Council No. 1
 - Enrique R John Council No. 2
 - James Sheppard Council No. 3
 - Silver Trowel Council No. 4
 - George Branom Council No. 5
 - Zarthan Council No. 6
 - Micaiah Council No. 7
 - Tamaudun Council No. 10
 - Received a total of \$2160 for Greeting fees of 23 new members.
 - Received a total of \$540 for 18 Rituals distributed.

NOTE: The Annual Assembly Registration Fees were paid directly to the YR Consortium Square business account and will remain for Annual Assembly usage only. I do not have access to receive the funds and will not be able to transfer them to the Treasurer.

5. Challenges Faced During the Year:

1. Timely communication occasionally proved challenging during the year. Requests for guidance, approvals, and information sometimes required additional follow-up before responses were received, which impacted the efficiency of certain administrative processes.

2. Access to financial accounts and payment platforms remained unsolved throughout the reporting period despite multiple requests. This limitation affected the Office's ability to independently verify deposits and financial transactions.

6. Concluding Statement

The Office of Grand Council Recorder remains committed to maintaining the highest standards of record-keeping, communication, and service to the Grand Council. I extend my gratitude to the Most Illustrious Grand Thrice Illustrious Master, Grand Council Officers, and Illustrious Companions of Washington and Jurisdiction for their support and cooperation throughout the year.

Fraternally and Respectfully Submitted,

Kary L Flint
R.I. Kary Flint, KYCH
Grand Council Recorder
Alpha Omega Illustrious Grand Council
Royal and Select Masters, PHA
Washington and Jurisdiction